



# Instructions for New Referees

## Uniform & Equipment

- ☀ Please read carefully “Referee Attire and Equipment” provided by OWPRA.

## Pregame

- ☀ Arrive at the venue 30 minutes prior to your game. If you can't be early, let your partner and the game or tournament organizer know ahead of time.
- ☀ Review the “Pregame Checklist” provided by OWPRA.

## Start of the game & each quarter

- ☀ Lining up players at the start of each period;
  - Both referees stand at mid-pool and count the number of players on each team in the pool.
  - The referee on the side opposite of the sprint is responsible for lining up the players. Once the players are aligned properly, this referee raises the arm to signal they are ready.
  - The referee dropping the ball then raises the arm and starts play by blowing the whistle and dropping the arm at the same time for simultaneous auditory and visual signals to the players.

## Between quarters

- ☀ Talk with your partner.
- ☀ Check the score sheet after each quarter, giving particular attention to (e.g., counting) the goals scored by each team and the number of personal fouls for each player. If necessary, delay the start of the next period to correct errors on the score sheet.

## Player Safety

- ☀ Watch the players carefully as they exit the pool after each period, when a timeout is called and at any stoppage of play. Watch the players when they shake hands at the end of the game.
- ☀ At least one referee should have “eyes on the pool” at all times. If one of the referees is busy taking care of other matters (e.g., checking with the table), the other referee must be watching the pool.

## End of the game

- ☀ Check the score sheet for accuracy. In particular, check goals scored and personal fouls for all players. Both referees should sign the score sheet.
- ☀ Write the time the game ended on the score sheet.
- ☀ Remain on deck for at least 5 minutes after the game. Coaches have 5 minutes to protest.
- ☀ Report any misconduct fouls and red cards to the coach of the offending team. Penalties may carry over to the next game.
- ☀ Report the game score, misconducts (excluding minor acts), red cards, game protects and serious player injuries to OWPRA’s Supervisor within 24 hours.
  - Game scores can be reported via text, including photos of the score sheet, or email.
  - Incidents are reported via OWPRA’s online form within 24 hours or earlier if needing to assess penalties sooner.